



Employment Application

CHANNEL ONE REGIONAL FOOD BANK

131 35th Street SE * Rochester, MN 55904

Phone (507)287-2350 * FAX (507)287-2351

www.helpingfeedpeople.org

Channel One Regional Food Bank is an Equal Opportunity employer, dedicated to a policy of non-discrimination in employment on any basis, including race, color, sex (including pregnancy, sexual orientation, or gender identity), age, religion, disability, or national origin. A separate application must be completed for each position.

After completing the application, you may submit it electronically to lindalovik@channel-one.org

or you may print it off and mail to: Human Resources Director

Channel One Regional Food Bank, 131 35th Street SE, Rochester, MN 55904

POSITION APPLYING FOR:

DATE:

PERSONAL INFORMATION

LAST NAME:

FIRST NAME:

M.I.:

ADDRESS:

CITY:

STATE:

ZIP CODE:

TELEPHONE:

E-MAIL:

EDUCATION

HAVE YOU GRADUATED FROM HIGH SCHOOL OR RECEIVED A GED?

YES

NO

NAME OF HIGH SCHOOL ATTENDED:

LOCATION:

NAME OF COLLEGE, TECHNICAL, PROFESSIONAL, TRADE, OR OTHER SCHOOL ATTENDED	NO. OF YEARS COMPLETED	DEGREE OR CERTIFICATE OBTAINED	MAJOR/MINOR OR SUBJECT STUDIED
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Revised 01.05.2024

EMPLOYMENT HISTORY

List complete employment history within the last five years. Start with present or most recent employer.

1	EMPLOYER NAME	TELEPHONE	MAY WE CONTACT? YES NO	FULL TIME PART TIME
	ADDRESS		EMPLOYMENT DATES FROM TO	
	SUPERVISOR'S NAME AND TITLE		YOUR JOB TITLE	
	REASON FOR LEAVING OR DESIRE TO LEAVE			
	DESCRIPTION OF MAJOR DUTIES			

2	EMPLOYER NAME	TELEPHONE	MAY WE CONTACT? YES NO	FULL TIME PART TIME
	ADDRESS		EMPLOYMENT DATES FROM TO	
	SUPERVISOR'S NAME AND TITLE		YOUR JOB TITLE	
	REASON FOR LEAVING OR DESIRE TO LEAVE			
	DESCRIPTION OF MAJOR DUTIES			

3	EMPLOYER NAME	TELEPHONE	MAY WE CONTACT? YES NO	FULL TIME PART TIME
	ADDRESS		EMPLOYMENT DATES FROM TO	
	SUPERVISOR'S NAME AND TITLE		YOUR JOB TITLE	
	REASON FOR LEAVING OR DESIRE TO LEAVE			
	DESCRIPTION OF MAJOR DUTIES			

YOU MAY SUPPLEMENT THIS INFORMATION BY ATTACHING ADDITIONAL SHEETS IF NECESSARY.
BE SURE TO INCLUDE ALL INFORMATION REQUESTED ABOVE.

Revised 01.05.2024

REFERENCES

List below three persons not related to you, whom you have known at least one year.

1	NAME	RELATIONSHIP
	COMPANY	TELEPHONE
	ADDRESS	STATE ZIP CODE

2	NAME	RELATIONSHIP
	COMPANY	TELEPHONE
	ADDRESS	STATE ZIP CODE

3	NAME	RELATIONSHIP
	COMPANY	TELEPHONE
	ADDRESS	STATE ZIP CODE

AUTHORIZATION

I certify that the facts set forth in this employment application are true and complete to the best of my knowledge. I understand that falsified statements on this application in any detail shall be considered sufficient cause for disqualification from further consideration for hire or for dismissal. I further understand that certain positions requiring professional licenses will require extensive verification of licensure and qualifications.

I authorize Channel One Inc. to make any investigation of my personal or employment history and authorize any former employer, person, firm, corporation, credit agency, or government agency to give Channel One information they may have regarding me. In consideration of Channel One's review of this application, I release Channel One and all providers of information from any liability as a result of furnishing or receiving this information.

I further agree that, if employed, I will conform my conduct to Channel One's rules and regulations and understand that I have the right to terminate my employment at any time and that Channel One has the same right. I understand that Channel One is an at-will employer and agree that my employment is for no definite period of time and may, regardless of the date of payment of my wages and salary, be terminated at any time with or without cause and without any previous notice.

I understand that nothing contained in this application or in granting of an interview, creates a contract between Channel One and myself for either employment or for the providing of any benefit. I also understand that any employment manuals or handbooks that may be distributed to me during the course of my employment shall not be construed as a contract, and further, that such manuals or handbooks may be modified at any time at the sole discretion of the Board of Directors and/or management of Channel One Inc.

SIGNATURE:

DATE: