



Channel One Regional Food Bank

JOB OPENING

Job Title: Sanitation & Facilities Associate
Department: Operations
Classification: Full-time, Non-exempt
Wage: \$18.00/hour
Reports to: Warehouse Associate Supervisor
Schedule: Monday – Friday, 8am to 4pm

Job Summary:

The Sanitation & Facilities Associate supports the food bank's distribution center by maintaining a clean, safe, and well-organized warehouse environment. This position performs routine custodial duties, light-duty maintenance and repairs, and scheduled facility upkeep. Responsibilities include cleaning warehouse racking, operating floor-cleaning equipment, organizing supplies, and assisting with basic repairs. The role also supports cooler and freezer sanitation, maintains exterior facility grounds, and provides warehouse assistance during peak operational needs. This position is essential to ensuring a safe, efficient, and dignified food distribution environment for staff, volunteers, and community partners.

Job Responsibilities

- Clean and sanitize warehouse racking, shelving, workstations, and high touch surfaces
- Operate ride on and walk behind floor sweepers/scrubbers to maintain warehouse floors
- Perform routine cleaning in cooler and freezer areas, ensuring safe, slip free surfaces
- Wash, sanitize, and dry bins, totes, and other reusable food handling containers
- Maintain cleanliness of loading docks, staging areas, pallet storage zones, and common areas
- Organize warehouse supplies, tools, and cleaning materials
- Clear snow, ice, and debris from sidewalks, entrances, and exterior walkways
- Cut grass, remove weeds, pick up debris, and perform basic landscaping tasks
- Prune trees and shrubs as needed to maintain safe and tidy grounds
- Maintain exterior facility grounds, including parking areas and loading dock surroundings
- Perform minor to moderate maintenance tasks such as wall repair, painting, and racking adjustments
- Assemble equipment or shelving and perform light duty repairs (e.g., replacing bulbs, tightening fixtures)
- Conduct routine inspections of facility equipment and report issues promptly
- Support scheduled preventative maintenance tasks
- Assist with cleaning and maintaining warehouse equipment, including pallet jacks and carts
- Help with product movement, sorting, or staging during peak periods or special projects
- Follow all food safety, sanitation, and workplace safety procedures
- Use proper PPE when working in cooler/freezer areas or with cleaning chemicals
- Report hazards, facility issues, or safety concerns immediately
- Support daily operations and perform other job tasks as requested by supervisor

Education and Qualifications

- Experience in custodial, janitorial, warehouse cleaning, or facilities maintenance
- Ability to work in cooler and freezer environments
- Ability to operate or learn to operate floor-cleaning equipment
- Basic knowledge of hand tools and light-duty repairs
- Physical ability lift and move items up to 60 lbs.
- Must have the ability to climb ladders and work with heights
- Ability to walk, stand, bend, and perform physical tasks throughout the shift

- Comfortable working outdoors in various weather conditions (snow removal, lawn care, groundskeeping)
- Strong attention to detail and commitment to cleanliness and safety
- Dependable, self-motivated, and able to work independently or as part of a team
- Proven maintenance experience
- Skilled in the use of hand and power tools
- Ability to take apart machines, equipment, or devices to remove and replace defective parts
- Strong organizational and follow-up skills

Preferred (Not Required) Skills

- Experience in warehouse or distribution center environments
- Familiarity with food safety or sanitation standards
- Experience with riding floor sweepers or similar equipment
- Forklift or pallet jack experience (training may be provided)
- Experience with cooler/freezer sanitation or cold-storage operations
- Experience with landscaping, groundskeeping, or snow removal equipment
- Basic carpentry, painting, or facility repair skills
- Building maintenance experience
- HVAC, electrical, and plumbing experience a plus, not required

Benefits:

- Health Insurance
- Dental Insurance
- Life/LTD Insurance
- 401(K) w/company match
- HSA and FSA Options
- Paid Holidays
- Paid Vacation and Sick Leave
- 30-minute Paid Lunch Breaks